

SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

	HAUC(England) systems group still looking into this –Ongoing.	
	<ul style="list-style-type: none"> • SEHAUC website web links to other Authorities / Utility co's – Many still need amending. Changes to be sent to IAck. 	All
	<ul style="list-style-type: none"> • Telco rep for WG – ML has agreed to take this on, and will need to inform IAck by email. 	ML
	<ul style="list-style-type: none"> • Risk Assessments – BB looked at a generic app for risk assessment & suggesting passing over to Safety WG. PD to discuss with AH regarding whether any worth in spending SEHAUC money to develop an app. 	PD
	<ul style="list-style-type: none"> • Roadmender – BB suggested Harry Pearl be approached to document process for a trial, using DH draft doc, RC to send to HP. 	RC
	<ul style="list-style-type: none"> • Affinity Water & Amey poor compliance & lack of understanding with Permits – DL is dealing with Helen Tutt as point of contact. DL to share issues with GSp. Action outstanding. 	DL
	<ul style="list-style-type: none"> • ESCC Discount for working wholly outside of TS times – EW reported this is still not happening. GL to talk to his Team. 	GL
	<ul style="list-style-type: none"> • Discrepancy between Confirm & EXOR (Southern Water) level of inspection units – levels now agreed. 	
	<ul style="list-style-type: none"> • Options (SSE supplier) issues in Maidenhead – JP reported now resolved & staff involved disciplined. 	
5.	<ul style="list-style-type: none"> • CONFIDENTIAL ITEMS ARISING FROM MEETING 10th June 2016 - None – IAck to put on SEHAUC website 	
6.	<p>REPORT FROM SEHAUC JOINT WORKING GROUPS (IAck)</p> <ul style="list-style-type: none"> • Working Group did not meet so issues have not progressed. • PD reported that Oakwood House is booked for 17th November for a Seminar on the new Permits Guidance, and is partly funded under KLRS & SEHAUC. DfT speaker still to be announced & hopefully can encompass 7DW & other industry changes (BB mentioned DfT have to evaluate 2007 Permit Regs). RC to send out flyer ASAP, limit of attendees approx. 110. Guidance is aimed at those who handle /receive permits. PD suggesting having an operatives view on conditions, and does it make the site safer, with questions pitched at Operative / site level perception. Balanced view needed, looking at Utility Site Supervisor /Planner, HA Inspector/Permit Co-ordinator. JC will talk to Clancy to see if anyone willing to present. PD will put together a list of draft questions for circulation. KO mentioned there is a virtue in putting forward why we do what we have to do (i.e. statutory duty etc), and try to pick up on gaps in understanding. It was agreed to discuss next year's event at the December meeting – RC to add to agenda. • GL mentioned that HAUC England had made an excellent stab at the Permit Guidance document, and mentioned that DL would take comments up until 23rd September. 	RC -Done
		PD -Done
		RC
7.	<p>TREASURER'S REPORT</p> <ul style="list-style-type: none"> • RC reported little change to SEHAUC balance since last meeting. There have been minor outgoings for website maintenance, event flyer & other sundries, with balance being very healthy. PD mentioned that Alison has now been given the go-ahead to allocate time to SEHAUC and next years event. 	
8.	<p>HIGHWAYS ENGLAND REPORT / ISSUES</p> <ul style="list-style-type: none"> • No report from Highways England. 	

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| 9. | <p>AGENDA ITEMS & ISSUES TABLED FOR DEBATE</p> <ul style="list-style-type: none"> • Sustainability: Ultipro – although DH wants the grid completing for trial purposes, Portsmouth CC would be happy to trial following discussions with ML/DC. • Sharing Good Practice: No report. • Performance: KO mentioned that Openreach improvement notice still in place. BB mentioned Openreach are assessing the validity of this. EW mentioned the discussions with East Sussex Highways regarding failure rates where non sample inspection data (e.g. investigatory works have been included). BB reminded all to record core passes under s72.5 NRSWA. • Venues for future meetings: <ul style="list-style-type: none"> ○ Fri 9th December 2016 – Easthampstead ○ Fri 17th March – Oakwood House -DL to confirm whether this is booked. ○ Fri 16th June – Portsmouth City Council – DC to discuss with ML if this can be booked. ○ Fri 15th September – SGN Aldershot suggested. DH to check if free. ○ Fri 8th December – Easthampstead House if possible. • SEHAUC Planner – RC to move dates forward and send out prior to the December meeting. | <p>DL</p> <p>DC/ML</p> <p>DH</p> <p>RC</p> |
| 10. | <p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • PD –New Ash Green – private village in Kent, where all c/ways belong to Kent CC, but footways belong to a village association, who use Symology on a pay by usage rate. The Streetworks Manager has now resigned, and the village believes they can operate outside of NRSWA. BB has instructed Openreach suppliers to continue to serve notices in line with NRSWA. • EW asked about s74 charges on immediate urgent works, when duration challenged down. GL mentioned agreed duration is valid, as its agreed, therefore overrun valid. If not agreed then need to challenge via ETON, and prove why duration is required, but need to ensure not working without a valid permit. BB reminded charges are negotiable and impact on traffic needs to be assessed. • LM mentioned RBWM Permit Scheme goes live in November, but no exact date yet. Co-ordination meetings will start in February 2016. • ML mentioned the mock trial service strike which shows people ‘what happens when it goes wrong’. This is run by Glanville, who can tailor around different industries making situations relevant to the Company (EW has been to one relevant to a mains burst). To be considered for next years event once more details found. • BB mentioned his post was being advertised, with 6 different people picking up various aspects. BB will send out a revised contact list for Openreach. Mick Pash will hold the fort until BB post filled. 2017 will see a new Contractor for Openreach. All expressed thanks to BB for all the work & wealth of knowledge, with PD giving personal thanks on behalf of SEJUG. • KO also thanked Bob for all help in Surrey, and reminded all that the SEPS consultation is still open. He also mentioned he would like examples where Utilities have had to put on Permit Conditions to get the Permit granted, that are not achievable on site. BB said this is less prevalent now. • PD asked for clarification regarding footway ‘closure’ when pedestrian walkway is in place. National Guidance is awaited, but general | <p>Event</p> <p>WG</p> |

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consensus is that we don't tick the footway closure box, when ped walkway is in place.

- BB asked how we all want to receive comms updates? NJUG are developing an app, that could be used for this purpose.
- MB mentioned the Medway Permit scheme consultation has just been launched, with a potential go live date of Jan 2nd. Staffing levels have already been agreed to enable the scheme to work.

11. SUBMISSION DATE FOR AGENDA ITEMS

Agenda items to be submitted to the Secretary by 25th November, 2016 and Agenda circulated by the Secretary prior to meeting.

12. DATE OF NEXT MEETING – Friday 9th December 2016 – Easthampstead Park 10am