

SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

- make their inspectors aware.
 - JP - new OD Files due to SEE restructure – unlikely these will now be changed in near future.
 - TTRO's – DC forwarded the presentation to IAck. Reiterated that Utilities have the power to open roads under an emergency under a TTRN, but TTRO needs to be approved.
 - Approved materials list –**If materials cease to be made, let IAck know no longer a current product. All HA's to review the doc for next meeting**
 - NA has sent out link for Elgin Comms App for West Berkshire's works – BB would like feedback on how it is working. ML believed to be working well.
 - DL guide on changing perception of roadworks – DL has sent to RC & RC has circulated to SEHAUC.
 - National Conditions on Notices – IAck unable to carry out trial at the moment, but DC confirmed that colas are trailing, with National condition text, but not codes. Ongoing – DC to feedback at next meeting.
 - LP mentioned the CCTV trial to try & stop jumping of red lights has been successful in a number of areas as stopping residents go down closed roads & resulting in police engagement. Operatives also being issued with body cams to stop abuse. GL mentioned Operation Crackdown where the public phone in car registration number to the police using the 101 number, so they have a better chance of catching them jumping lights.
 - HSE 'Myth Buster' regarding minimum Streetworks qualifications for HA inspectors – DC to recontact HSE to get clarity, as HSE misinterpreted 1st call. RHudd mentioned that there is no legal duty for Operatives to carry accreditation card – legal requirement is for them to have certificate registered with SWQL. However, was agreed at SEHAUC that card would be produced within a reasonable timeframe when requested. RHudd mentioned 'fake cards' had also been found.
 - SMA equivalent spec for small excavation (close graded 14mm) – no records found.
5. • CONFIDENTIAL ITEMS ARISING FROM MEETING 11th December 2015 - None –IAck to put on website
6. REPORT FROM SEHAUC JOINT WORKING GROUPS (IAck)
- IAck sent through report via email of the last WG:-
 - Intervention advice for SRV of covers – Moving to use HA104/09 Low risk sites = 45, High risk sites = 65. HA's to determine risk of site as per their own policies.
 - Risk Assessment Advice – Good practice examples being collated and will be disseminated.
 - Guidance on TM plans – Use of Google Maps (or similar) agreed to be suitable MINIMUM quality for TM plans where required for traffic control. CAD drawings or similar are largely unnecessary except for specific situations where the layout is very complex.
 - Defect Training Event – still on the cards. We will also look to include a small section on specialist materials.
 - The project schedule on the SEHAUC website will be updated shortly.
 - Alternative Materials - New material approved for the region – "Portsmouth Water Type 1" produced by Conroys at their Bedhampton plant. This will be added to the SEHAUC webs site list of regionally

All JAG members

DC

DC

- approved material. Anyone who wants to opt out needs to alert IA.
 - WG are looking to introduce a process to approve materials for the region – materials should be notified to the WG (IAck & DH) and they will be considered at the next meeting. Supporting documents required include a single letter confirming compliance with all relevant specs and a quality management process. Additional documents could also include supporting test results to back up claim of compliance. Further update on this at the next SEHAUC.
 - HCC has additional spec requirements for alternative materials using an element of recycled materials. HCC spec includes MINIMUM levels of recycled materials that must be used – this is to encourage the use of recycling. IAck will provide details of this spec.
 - SEHAUC Website - Many of the links to the various SU and HA websites from the SEHAUC main website are broken. Can the SEHAUC group provide IAck with an updated list of their organisations websites (preferably the highways or NRSWA related page) so he can fix the broken links? All
 - Risk Assessment – BB mentioned doesn't appear to be a generic red book risk assessment, and handover between gangs is lacking. EW will put together what has been collated & send out. EW
 - Event – booked for 19th July at Kent showground, with deposit paid, but due to lack of people has not moved on at all. DL suggested using booking for a training event for National Permit Conditions. BB outlined the issues being dealt with by the National Permit forum, such as a permit complying with the relevant scheme that must be granted, and if not, is deemed. A discussion document will be published for HAUC(UK) Event, & then will go out to consultation. There is therefore a need for a 'flagship' consultation event, with people who operate permit schemes in attendance. SEHAUC agreed that funds can be spent (around £5K) for the booking to become a consultation event. DL/BB agreed to be the primary contacts for this event, and all who want to join the team to let BB know. BB will approach DfT for keynote speech. AH agreed to liaise with venue. All
BB
7. TREASURER'S REPORT
- Alison Hews reported not much activity had taken place.
 - Outgoings for 2016 event deposit & Edwina's leaving gift. Further Income received for last year's event leaving the balance very healthy.
 - Position of Treasurer - AH agreed to continue for another 6 months & then review.
8. HIGHWAYS ENGLAND REPORT / ISSUES
- LP mentioned that the new service provider for Area 4 which will be in place for 7th June 2016, is A1 Plus, which is a JV between Costain, Colas & CH2M. LP mentioned the s81 on the A259 near Little Cheyne Court Wind Farm. Unless cover is removed, it will be back filled with concrete. LP asked if BB/ IAck could consider running the defect 'Ernie & Bert' show at the SEHAUC Consultation event.
9. AGENDA ITEMS & ISSUES TABLED FOR DEBATE
- **Sustainability:** Discussed under Item 6.
 - **Sharing Good Practice:** GL mentioned that positive comments about BDUK were mentioned at SEJAG, BB confirmed that it was rolling out well generally. KLRS Traffic Signals trial to manage tidal flows – still

looking for sites with permanent lights up.

- **Performance:** GL ran through items raised at SEJAG - SGN performance, CCN SLG issues – BB confirmed these were being addressed. BB also stated that BT was being prosecuted by West Berks, and that an improvement notice is in place from Surrey CC, which BB believes to be invalid. Iack is meeting South East Water in April. BB mentioned that still getting a lot of misidentification of covers, and thanked Southampton CC regarding the approach they took regarding non standard cover. MAC stated this was due to co-operative working by all parties.

BB mentioned that the request for Permits for traffic signal heads on secondary streets is now with the Co-ordination working group. BB is getting multiple SLG inadequacies, FPN's, s74 charges etc which is not in the spirit of co-operation, and is being penalised for helping with NMD. EW continuing to submit Permits for information purposes only as good practice, and GL stated that inadequacy, FPN etc would be for the main site only, as the other information only permits are for non registerable activities. LP agreed that is morally not correct to issue multiple FPN's etc. DL/BB will be able to influence via the Permit Operational Guidance.

- **Venues for future meetings:**

Fri 10th June 2016 – Portsmouth City Council offices

Fri 16th September 2016 – South East Water, Snodland

Fri 9th December 2016 – Easthampstead (TBC)

- **Correct Distribution Route for HAUC England Documentation**

KO had asked this to be raised at SEHAUC due to late receipt of a Permit Guidance Group document. BB mentioned that when the document came out, it was sent out via a set distribution list, but to different personnel in Surrey CC. GL suggested SEJAG attendance list would be best bet for Authorities. BB stated that he was happy with dissemination that currently takes place via SEJUG & SEHAUC distribution lists.

- **Completion of Argonaut forms/ SEHAUC form & other Ad Hoc processes across the region**

PD mentioned the above requests from HA's that sit outside normal ETON processes. GL cannot take the Argonaut item any further due to lack of Surrey CC representation, and suggested this be raised at SULF / Surrey HAUC. BB stated the SEHAUC form is now superseded by ETON 6, and that all need to endorse whole life of works in ETON. LP mentioned she receives both, as TM company send in SEHAUC form.

- **Ultipro Presentation** – Ultipro Utility gave SEHAUC a presentation on their Asphalt Reinstatement solution, which is a specialist 6mm utility mix, co-developed by Walton Civil Engineering and Tarmac following 5 years of research and trialling into how air voids in utility reinstatement can be improved. Devon CC has approved the material for use, and 8 out of 9 SW Counties have agreed to trials. KOB would like to see testing results required to show that air void failures can be decreased & results from Devon trials. GL stated that ESCC would be willing to trial on Cat 3 & 4 roads. DH said he would take the lead on getting trials approved & would discuss with Hants CC & Colas.

10. ANY OTHER BUSINESS

- RHudd mentioned that Network Rail is changing to Symology on 4th April, and that there will be no facilities for them to send & receive notices on 1st April.
- TR mentioned that RBWM will be adopting a Permit scheme which will

DH

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be going to Cabinet later this month. It will be a full Permit scheme based on the BHCC model.

- EW mentioned discount for working outside of traffic sensitive on gritting route, and currently unable to get the discount. GL said he would not refuse discounts in these cases. Appears to be a system issue which needs to go to the HAUC England systems group. JC already has on the agenda. EW to liaise with JC.
- EW mentioned s74 charges for white lining. RC re-iterated what was agreed at the March 2013 meeting where it was agreed 'that the South East view would be to apply defects as opposed to s74 charges for missing white lines (as currently occurs) unless safety critical'. However, if notified as defect, and the defect is ignored then s74 may apply. LB Sutton has been applying charges after temp. white lining has been washed off by rain. Suggest that photographic evidence is provided when lines are laid down to refute such charges.
- KOB asked about contractors application for a hoarding licence – is there a requirement to notify statutory undertakers regarding maintenance of plant? GL suggests checking under s172/173 Highways Act. DL mentioned that Kent CC have a clause stating that applicants must move if the Utility requires access to the plant.
- DL mentioned that some of the links on the SEHAUC website (HA / Utility) are broken. All to check & if don't work send any new links to Iack.
- DL mentioned '7DW' – no further information from DfT as of yet. DL & Peter Loft will be meeting Anthony Fergusson to discuss in April & asking DfT to engage with HAUC(England) to get something workable. BB suggested initial DfT statements have been diluted, and 7DW may not mean 7 day working as such, but ensuring A roads are accessible when no works are actually taking place. DL will also ask for DfT rep for keynote speech at SEHAUC consultation event.

EW/JC

All

11. **SUBMISSION DATE FOR AGENDA ITEMS**
Agenda items to be submitted to the Secretary by 27th June, 2016 and Agenda circulated by the Secretary prior to meeting.
12. **DATE OF NEXT MEETING** – Friday 10th June 2016 – Portsmouth City Council offices