

SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

MINUTES OF THE MEETING HELD

Fri 13th September 2019 at South East Water, Rocfort Rd, Snodland ME6 5AH

PRESENT

JEFF ELLIOTT (CHAIR) - WSCC	ROY CLARKE (SECRETARY) – SOUTHERN WATER
PAUL DOOLEY (JOINT CHAIR) – UK POWER NETWORKS	DAVID LATHAM - HAUC (ENGLAND) & KENT CC
ALISON HEWS (TREASURER) - KENT CC	WAYNE SCOTT – BRACKNELL FOREST
STEVE DENNARD - THAMES WATER	LISA MORGAN & GRANT PHILLIPS - RBWM
LOUISE WILSON - OXFORDSHIRE CC	HARMEET TIWANA – SLOUGH BC
RICKY BURNETT - OPENREACH	TRUDI McLEOD – SE WATER (TMcD)
JULIE PAYNE - SSEN	GEOFF SPILLER - AFFINITY WATER
ROBERT HUDLESTON – NETWORK RAIL	PAUL HUGHES - VIRGIN MEDIA
KEVIN ORLEDGE & MICHAEL COOMBES – SURREY CC	PAUL WOOD & MARSHA POMELLS - MEDWAY COUNCIL
DARREN HUNTER- SGN	DONNA COOPER – COLAS
LINDA PLAYNE - A1+	STACEY GRANT - PORTSMOUTH CC
CAROLINE PANTING – BRIGHTON & HOVE	TREVOR MERCHANT - EAST SUSSEX HIGHWAYS (TM)
HANNAH COOK - UKPN	

APOLOGIES FOR ABSENCE:

MEL MYHILL - WSCC	ED DAY - WOKINGHAM BC
ALISTAIR MILTON - SW WATER	IAIN THORNTON - ISLAND ROADS
NEAL MASTERSON - HANTS CC	BRIAN LOMAS - WEST BERKSHIRE CC
MARY-ANN CUZNER - SOUTHAMPTON HIGHWAYS	JAN CHAPMAN - THAMES WATER
PAUL TREAGUST - PORTSMOUTH WATER	DAVE PLUMADORE & FIONA SMITHEE – SES WATER

2. CONTACT DETAILS

A list had been circulated for updating.

3. MINUTES OF MEETING HELD ON 14TH June 2019 - ACCURACY

AOB - Downgrade of TM & charge for the variation? TM clarified that East Sussex agree with this and certainly would not want to discourage works promoters from informing ESH of TM down grades, provided that permits are clearly detailed so minimal time is spent processing by coordinators, there would be no charge. (KO also confirmed that Surrey County Council are happy to zero charge any permit Variation that downgrades the traffic management).

EA Disposal of Utility Waste & sampling - TMcD clarified that SEW have their own labs and asked whether they would need to be training their own teams? The teams SEW are training are for the sample taking not the actual testing.

DL suggested adding HAUC(England) after his name, as representing HAUC(England). RC will add from minutes of this meeting going forward. Accuracy accepted with above changes.

ACTION

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| <p>4. MATTERS ARISING FROM MEETING 14TH June 2019</p> <ul style="list-style-type: none"> • Permit Annual reports / Lane Rental reports for SEHAUC website - PD suggested this would be part of the working group role going forward. JE asked if everyone is up to date with reports? CP mentioned a few tweaks needed for BHCC report, then will be published. DL suggested adding a year on due to Street Manager changeover, which would mean part of the data would be EToN, and part Street Manager. • SEHAUC constitution - IACK to update in neutral format - still outstanding. • WSCC Bus Stop process - JE asked whether JUG members had been written to? No update as of yet, so JE has followed up. • ARVA / Auto Green lights - LW mentioned that Oxfordshire had trialled with Thames Water, but need to carry out further trials at peak times with a live site. DL mentioned that the 2 trials in Kent had gone very well. TMcD has also trialled in East Sussex, but TM suggested not suitable for all sites, and would need a discussion prior to use. DL mentioned a paper is being presented on academic research & findings, which highlights ARVA signals being 35-40% more efficient than VA during congested times, and will share once released. To move forward in getting a SEHAUC approval position, where Auto Green can be used instead of manual control, DL suggested using the SEHAUC materials grid, on an opt out basis if not agreed in an Authority area. Will need to state Auto Green, and any other new ARVA lights will need to be testing with the same rigour as Auto Green. DL reminded those working in Kent that KLRS funding will pay for the difference between a normal PTS set & an ARVA set. • GSp updated asked about works in broken slab footways, & has discussed with MC & agreed a way forward. • TTRO's -RC has had a few responses on costs. DL mentioned the review of TTRO legislation coming up, by DfT, as a result of the 'TRO Discovery project'. If Industry involvement doesn't take place, could result in another set of Government software being imposed upon the Industry. | <p>Working Group</p> <p>IACK</p> <p>JE -Done</p> <p>DL</p> |
| <p>5. CONFIDENTIAL ITEMS ARISING FROM MEETING 14TH June 2019 - None – IACK to put on SEHAUC website.</p> <p>GDPR statement:- 'Those who have signed the attendance sheet agree that their details & comments can be used for SEHAUC purposes only'.</p> | <p>IACK</p> |
| <p>6. HAUC (ENGLAND) Update (DL) & REPORT FROM SEHAUC JOINT WORKING GROUPS (IACK/ AH)</p> <p><u>SEHAUC WG -</u></p> <ul style="list-style-type: none"> • General consensus as that the WG should be taken forward as a task & finish group, and DL confirmed that specifically tasked groups are more efficient than a perennial working group. PD suggested keeping to 3 projects per year . <p><u>Event Working Group (AH) –</u></p> <ul style="list-style-type: none"> • AH mentioned that this years event had the best turnout for a number of years. with around 270 delegates, and less dropouts than normal. 2020 event provisionally booked for 8/9/20 at the same venue, although cost is increasing for venue (WG to discuss alternate venues if any can be | |

found). DL suggested SROH, Co-ordination CoP, Fibre to premise as themes.

HAUC(England) Update (DL) –

- DL ran through the HAUC(England) report dated 11th September. Report has already been circulated to SEHAUC members.
- DL confirmed that Permit Operational Guidance will be brought into the Co-ord CoP.
- HAUC(England) Lane Rental Gp - will be Regional reps sitting on this. PD mentioned that TfL proposing charging on footways & cycleways, along with an increase in charging. Is that the intention of LR? DL confirmed that these proposals will need to get through DfT lawyers who will need proof that there is a valid case for the increase in scope or charges. DL suggested that it would be unlikely that the TfL scheme would set any precedent when further schemes are rolled out. JE mentioned he will be contacting SEJUG to set up a WSCC LR working group, and will be looking at putting an application together over the next 9 months. Surrey CC will also be setting up a working group. DL will offer HAUC(England) support in build up of new schemes, and confirmed that KLRS will not be changing. at present. Consultations imminent on further Co-ordination CoP chapters with consultation on full doc early 2020, statutory go live April 2020. DL & PL have offered DfT help with Street Manager statutory guidance, and a lot of work going on at a national level regarding the inadequacy of the impact assessment.

7. TREASURER'S REPORT

AH confirmed that there was outgoings due to the NCT training, event centre & other associated event costs. A small loss was made with the event this year, due to increased venue costs. AH will discuss with the venue, or an alternative venue could be sourced.

8. HIGHWAYS ENGLAND REPORT / ISSUES

LP updated that the current Brexit date is having a major impact on the Kent corridor works, and thanked all stakeholders & Authorities for collaboration. Likely there will be an embargo on all works on the Network (A20/M20/A2/M2 etc) for approximately 6 months, but no official comms as of yet, so likely will get direction of timing unless urgent works. Kent CC will do the same, on the same streets proposed for previous date of 31/3/19. Highways England have no plan to introduce a Permit Scheme. LP having bi-monthly meetings with Sussex HA's, and any other that want to do the same, please contact LP. LP also looking at setting up Utility Performance meetings as & when required. Diversion routes were discussed at SEJAG & LP will pull together a process. SMART motorways - works will switch to central reserve works TBC May 20. RHud asked about fines associated with not following direction of an HE Traffic Officer, and whether there will be an increase in HETO's? LP will check with HE.

LP

LP

9. AGENDA ITEMS & ISSUES TABLED FOR DEBATE

- **Materials & Sustainability** – DH asked if any update on RPS 211 & EA testing of waste? DH mentioned there is some work being carried

out in Scotland which will be released at HAUC(UK). GSp has joined in the Sample testing, and TMcD mentioned Clancy Docwra already involved also. DL confirmed that if a KCC construction scheme will test for contaminants during the scheme.

- **Sharing Good Practice** - PD mentioned the Anglian HAUC defect inspections sheet, which references back to the SRoH. DL mentioned recycled plastic roads that SQS will be trailing imminently in Kent, which has no smell when being laid. Testing being carried out using Surrey labs. PD suggested could form part of a SEHAUC innovation day. PD updated on the new version of 'any given day', which was funded by Kent Lane Rental & filmed in Colchester. Will be approximately 10 mins duration, & should be available November. DL is looking at HAUC(England) endorsement. The 'rapidmooc' videos will probably be between 3-6 minutes long, with the aim to create a library of toolbox talks. Likely this might form part of future working group remit.
- **Performance** - No issues mentioned.
- **Consultations** - Oxfordshire Permit Scheme consultation has now closed. Portsmouth CC traffic sensitivity closes 17/9/19. StreetManager consultation closes 13/9/19.
- **Street Manager update** - Latest Roadshow dates now out with Brighton 29th October, and 2 London events on 18th & 26th October. Kent CC & TfL met with DfT last week, and reluctantly will have to provide more funding for PMR's & more modules. DL is pushing hard to get basic reporting sorted (only mass data exports available), and mentioned Street Manager is good on beginning to end Permit process, but cross links missing. KO was involved in a DfT meeting to see what s81 looks like. No clarification yet on 2 hours for start & stops. DL mentioned that some HA's have 'artificial intelligence' for granting permits. JAG/DfT 'edit' suggests this is not within the 'spirit' of the Act, so may need to reconsider fees & remove charges associated. JE mentioned he may consider automation of early checks (that are not co-ordination efforts) but would reduce fees accordingly.
- SW/Island Roads conciliation - JE mentioned that the meeting went very well, and a way forward was agreed, along with a discussion around hand lay of rigid thin surface materials. JP mentioned that discussion points may not have been disseminated to all staff. DL - would only be escalated to HAUC(England) if evidence that the solution was not working. DH will be in contact with Wight link regarding whether ULM can be hand laid, and use of paviour.
- Anglian HAUC Defect sheet - Defect sent tied into the relevant section of the SRoH, in addition to the defect description. HC said was a good training tool for the Anglian Region. Will need a re-write when next version of the SRoH comes in. RC to send out current version.
- Safety of Coring Operatives - All have a duty of care to ensure coring operatives are working safely, are trained & use cat/ genny etc. JP mentioned when a link box was cored, which had collapsed. If it was live, coring operative could have been killed.

Venues for future meetings:

- Fri 6th Dec -Easthampstead - Confirmed.
- RC to start creating the 2020 calendar so that venues can be identified at next meeting for 2020

All

RC

10. ANY OTHER BUSINESS

- PW mentioned that from Jan 2020 Medway Council finance are looking for upfront payment for TTRO's, bagging off signals etc. May not be possible as for TTRO's can only pay for services delivered. DL suggested giving the organisation who have not paid time to pay, with threat of legal proceedings if do not pay. DC suggested money claims court to reclaim unpaid bills.
- PW mentioned whether Utilities could start using environmental signs such as 'turn engine off'. LW mentioned that this can only be a request & cannot be insisted on. JE suggested focusing on works outside off schools & places where there are a lot of delays such as permanent lights. DC also mentioned the potential risk to drivers due to distraction caused by additional street clutter.
- JP mentioned that LM is doing a 26 mile walk (RC has circulated Just Giving page).
- PD mentioned Joint Coring and asked if any HA's are interested. Bracknell Forest & Surrey interested. PD suggested may be looked into by the Working Group in the future.

11. SUBMISSION DATE FOR AGENDA ITEMS

Agenda items to be submitted to the Secretary by Fri 22nd November 2019 and Agenda circulated by the Secretary prior to meeting.

12. DATE OF NEXT MEETING

10am, Fri 6th December 2019 - Easthampstead, Wokingham